



OFFICE OF THE MAYOR

July 3, 2019

MEMORADUM

FOR : Vice Mayor Atty. Pedro A. Surdilla, Jr.  
All Sangguniang Bayan Members  
All School Heads (Public & Private)  
All Punong Barangays  
All Civil Society Organizations (CSOs), Non-Government Organizations  
(NGOs), People's Organizations (POs), Civic Organizations/ Clubs,  
Transport Organizations, Business Organizations, Cooperatives,  
Professional Groups, Social Movements, etc.  
All Others Concerned  
Mangaldan, Pangasinan

SUBJECT : REGISTRATION AND ACCREDITATION OF CIVIL SOCIETY  
ORGANIZATIONS (CSOs) AND SELECTION OF REPRESENTATIVES TO  
THE LOCAL SPECIAL BODIES

Pursuant to DILG Memorandum Circular No. 2019-72 dated May 22, 2019, the local government units are directed to conduct inventory and directory of all existing Civil Society Organizations (CSOs) to generate updated Directory of CSOs.

The CSOs play an important role in nation building as they articulate their needs and participate in the decision-making process, program planning, implementation and monitoring at the local level which can increase responsiveness and efficiency of local governments in delivering services.

In this regard, all CSOs are hereby directed to accomplish the attached format to be submitted **on or before July 23, 2019** to the Office of the Municipal Planning and Development Coordinator (OMPDC) for consolidation and posting. The posting of the final updated Directory of CSOs will be on the 4<sup>th</sup> week of July.

On the 1<sup>st</sup> week of August, the Sanggunian shall issue a Notice of Call for Accreditation to all the CSOs listed in the final updated Directory of CSOs. (*Get copy of Accreditation requirements at the Sangguniang Bayan Office*).

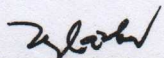
*Schedule of Accreditation to the Sanggunian are as follows:*

- 1<sup>st</sup> week of August, the Sanggunian shall issue a Notice of Call for accreditation to all the CSOs listed in the final updated Directory of CSOs.
- 2<sup>nd</sup> week of August, but not later than the last working day of the 3<sup>rd</sup> week, every organization seeking for a new accreditation, or renewal shall submit one (1) copy of each the following requirements to the Sanggunian. 3<sup>rd</sup> week the Sanggunian will evaluate all applications for accreditation.
- 1<sup>st</sup> week of September issuance of notice to all accredited CSOs for a meeting on the selection of representatives to the Local Special Bodies.

*Again, please submit the accomplished form to the Municipal Planning and Development Coordinator Office on or before July 23, 2019.*

*Please be guided accordingly.*

*For your compliance.*

  
MARY MARILYN DG. LAMBINO  
Municipal Mayor

CC: Ms. Romarie P. Soriano, MLGOO