

Republic of the Philippines
Local Government Unit of Mangaldan, Pangasinan
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of **Local Government Unit of Mangaldan** in the CSC website:

HON. BONA FE DE VERA - PARAYNO
(Head of Agency)

Date: 31-Jul-18

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Community Affairs Officer I	6	11	P 18,161.00	Bachelor's Degree	None required	None required	Career Service Professional (Second Level Eligibility)		Mayor's Office
2	Mun. Gov't. Dep't. Head I (Municipal Treasurer)	29	24	P 65,969.00	Bachelor's Degree preferably in Commerce, Public Administration or Law	3 years experience in Treasury or Accounting service	None	First Grade or its equivalent		Municipal Treasurer's Office
3	Mun. Gov't. Asst. Dep't. Head I (Asst. Municipal Treasurer)	30	22	P 52,845.00	Bachelor's Degree	3 years relevant experience	16 hours of relevant training	Career Service (Professional) Second Level Eligibility		Municipal Treasurer's Office
4	Planning Assistant	100	8	P 14,654.00	Completion of two years studies in college	1 year of relevant experience	4 hours of relevant training	Career Service (Sub-Professional) First Level Eligibility		Mun. Planning & Dev't. Coordinator's Office
5	Livestock Inspector II	67	8	P 14,654.00	Completion of two years studies in college	1 year of relevant experience	4 hours of relevant training	Career Service (Sub-Professional) First Level Eligibility		MTO - Slaughterhouse Section

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than Oct. 15, 2018.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

Hon. Bona Fe de Vera - Parayno
Municipal Mayor
Rizal Avenue, Poblacion, Mangaldan, Pangasinan

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.