



REPUBLIC OF THE PHILIPPINES
 PROVINCE OF PANGASINAN
 MUNICIPALITY OF MANGALDAN



HUMAN RESOURCE MANAGEMENT OFFICE

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BULLETIN OF VACANT POSITION

1. Position	: Administrative Aide II (Utility Worker I)
Item No.	: 218
Salary Grade No: 2	Salary Mo.: P 9,143.00
Qualification Standard	
Education	: Must be able to read and write
Experience	: None required
Training	: None required
Eligibility	: None required (MC II, s. 96 – CAT. III)
2. Position	: Municipal Government Dept. Head I (Municipal Treasurer)
Item No.	: 29
Salary Grade No: 24	Salary Mo.: P 50,949.00
Qualification Standard	
Education	: Bachelor's Degree preferably in Commerce, Public Administration or Law
Experience	: 3 years experience in Treasury or Accounting service
Training	: None
Eligibility	: First Grade or its equivalent



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3. Position	: Municipal Government Asst. Dept. Head I (Assistant Municipal Treasurer)
Item No.	: 30
Salary Grade No: 22	Salary Mo.: P 42,703.00
Qualification Standard	
Education	: Bachelor's Degree
Experience	: 3 years relevant experience
Training	: 16 hours of relevant training
Eligibility	: Career Service (Professional) Second Level Eligibility
4. Position	: Planning Assistant
Item No.	: 100
Salary Grade No: 8	Salary Mo.: P 13,831.00
Qualification Standard	
Education	: Completion of two years studies in college
Experience	: 1 year of relevant experience
Training	: 4 hours of relevant training
Eligibility	: Career Service (Sub-Professional) First Level Eligibility



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5. Position	: Administrative Aide VI (Accounting Clerk II)
Item No.	: 40
Salary Grade No: 6	Salary Mo.: P 12,040.00
Qualification Standard	
Education	: Completion of two years studies in college
Experience	: None required
Training	: None required
Eligibility	: Career Service (Sub-Professional)
6. Position	: TAX MAPPER I
Item No.	: 109
Salary Grade No: 11	Salary Mo.: P 17,169.00
Qualification Standard	
Education	: Bachelor's Degree relevant to the job.
Experience	: None required
Training	: None required
Eligibility	: Career Service (Professional) Second Level Eligibility
7. Position	: Administrative Aide IV (Clerk II)
Item No.	: 102
Salary Grade No: 6	Salary Mo.: P 10,492.00
Qualification Standard	
Education	: Completion of two years studies in college
Experience	: None required
Training	: None required
Eligibility	: Career Service (Sub-Professional) First Level Eligibility